



Energy for generations

ESB NETWORKS ELECTRICAL APPRENTICESHIP

HOW TO APPLY



GENERAL INFO

- ESB recruit in the region of **70** Apprentice Electricians each year – 300 by 2020
- Apprentices in ESB Networks, ultimately become Network Technician
- ESB Networks service 2.3m electricity customers
- 4 year programme combining classroom, external and on the job training
- Attain QQI Advanced Level 6 Electrical Trade Certificate – through **SOLAS**
- 7 SOLAS Phases
- Phases 1,3,5 & 7 – on job phases at your assigned ESB work base
- Phases 2, 4 & 6 are off job phases in SOLAS and IT Colleges. SOLAS can assign you to any SOLAS or IT College. It may not be the closest one to your home address.

You also complete 4 Apprentice Training Levels consisting of 24 weeks training in the ESB Networks Training Centre, Portlaoise during the 4 years

ENTRY REQUIREMENTS

Candidates must be 16 years of age on or before 1st June 2018

Junior Certificate (Ordinary Level)

Grade C or higher at Ordinary Level (or Grade D or higher at Higher Level) in the Junior Certificate (or equivalent) in the following subjects :

- 1) Irish or English
- 2) Mathematics
- 3) Science*
- 4) Any 2 other subjects

* If you have not obtained the required grade in Science, Grade C or higher at Ordinary Level in any one of the following subjects is acceptable: Technology, Art Craft and Design, Technical Graphics, Materials Technology (Wood), Home Economics or Metalwork

Leaving Certificate

O6 / D or higher in Ordinary Level in the Leaving Certificate (or equivalent) in the following subjects :

- 1) Irish or English
- 2) Mathematics
- 3) Science Subject (Agricultural Science, Biology, Chemistry, Physics, Physics & Chemistry)
- 4) Any 2 other subjects

If you have not obtained the required grade in any of the above Science subjects, the following is acceptable at Leaving Certificate Level (O6 or higher at Ordinary Level): Art, Construction Studies, Design and Communication, Graphics, Engineering, Home Economics, Technical Drawing and Technology.

HOW TO APPLY

- Applications open on **1st February 2018**
- Applications close on **14th March 2018 at 23:59**
- All applications online – www.esb.ie/careers
- Any questions please contact – apprentices@esb.ie



APPLICATION FORM

You will be asked to complete an application form instead of attaching a CV.

You will have a maximum of **60 minutes** to complete the application form.

If you are inactive for longer than **5 mins** the form will timeout and all information inputted will be lost.

If a follow up question is required and the question does not apply to you please input N/A.

Before clicking on the form please note that it is extremely important that you have all the following information to hand as you will **not** be able to save your form midway through its completion.

- Full details of Post Primary Educational Examinations - including results and examination year
- Details of further education, training
- Details of Work Experience

As part of the application form you are required to outline in your own words (300-500 words) why you feel you are suitable for an Apprenticeship in ESB. This will form part of the basis on which candidates are shortlisted for interview so please ensure you give it due time and consideration. Please take time to prepare your answer before you start completing the form. In formulating your answer please give consideration to the following information:

The role of an Electrical Apprentice has both on-the-job learning as well as classroom based learning. You will benefit from varied work experience, working both indoors and outdoors including working at heights. You will learn a variety of electrical and practical skills and you will obtain a QQI Advanced Level 6 Electrical Trade Certificate.

An e-mail address is essential in order to complete this Online Application Form. Please ensure that you enter your correct email address as all correspondence during the selection process will be via the email you provide on your application form. If you do not have an email address that is regularly monitored, we suggest you use a parent/friends account that is regularly monitored. Please check your Inbox regularly for updates. Emails may go to Spam or Junk folders so please ensure you also check there.

Please also ensure that you have a voicemail set up on your phone in case we need to contact you by phone.

We strongly advise that you thoroughly check your application form before clicking on the submit button to ensure information is correct, there are no spelling/grammatical errors and that you have included all the mandatory, relevant information.

On submission of your completed Application Form you will be allocated a unique reference number which you should record for all future correspondence .

You will receive an email acknowledgement that we received your application. If you do not receive this within 48 hours please contact us.

ONLINE ASSESSMENTS

Eligible candidates will receive an invitation via email to complete online aptitude tests. These online assessments **must** be completed **within 5 days of receipt of this email**. Please do not submit your application until you are in a position to complete the tests within the time allowed.

There are 5 online assessments you will be asked to complete:

- Spatial Awareness
- Mechanical/Technical
- Logical Reasoning
- Numerical Reasoning
- Verbal Reasoning

You will be given the option of doing some practice tests before you start your tests. We strongly advise that you do some practice tests to get used to doing the tests. Please ensure that you are in a quiet place with a good internet signal when you are doing the tests.

INTERVIEW GENERAL TIPS

- Be punctual.
- Maintain eye contact.
- Ensure you are well presented – wear business attire, no jeans, runners etc.
- If you get stuck at the interview and cannot answer a question, pause, stay calm and think. It is OK to stop and think, so don't panic.
- If you do not understand the question, ask the interviewer to repeat it or explain it.
- Listen carefully to the question you are being asked.

THE INTERVIEW WILL COVER A NUMBER OF AREAS INCLUDING:

- General background info
- Interests / preferences – school subject, hobbies etc
- Teamwork
- Basic technical questions – to demonstrate interest
- Work experience
- Customer service
- Knowledge of ESB & ESB Networks, the role of an Apprentice, the role of a Network Technician – see our website www.esb.ie/careers
- Safety
- Initiative

You can use examples from school, work experience or any extra-curricular activities (sports, societies etc). The interviewers will be looking for you to describe specific situations in your examples.

If you have completed any construction / technical projects in school for Junior Cert or Leaving Cert you can bring along photos and use them as examples